



April 22-24, 2025

Billings Hotel & Convention Center • Billings, MT

EXHIBITOR REGISTRATION INVITATION

The Montana Section of AWWA and the Montana Water Environment Association are excited to once again be hosting the Joint Conference in 2025. The Boards of Trustees would like to invite you to participate in the 2025 Joint Conference to be held in Billings, MT at the Billings Hotel & Convention Center. The Preconference, sponsored this year by MWEA, will begin on Tuesday, April 22nd at 8 a.m. The Joint Conference will begin on Wednesday, April 23rd at 8 a.m. and will run through lunch on Thursday, April 24th.

Once again, K&J Convention Services will be handling the set up of booths complete with pipe and drape. You will receive additional information directly from K&J Convention Services closer to the time of the conference and you will be able to contact them directly with special needs you may have.

Exhibitor set-up begins at 2 pm on Tuesday April 22nd and must be completed by 5 pm. Exhibitors are asked to remain on-site through the Exhibitor-sponsored social on Wednesday evening April 24th, but are free to tear down after that if you so choose.

Immediately following set-up on Tuesday, there will be an Ice Breaker held in the Exhibitor area from 5 pm to 6:30 pm. This Ice Breaker will include hosted beer and wine as well as heavy appetizers. Breaks are scheduled in the Exhibitor area on Wednesday and Thursday morning. Another social hour takes place in the Exhibitor area on Wednesday evening from 5:30 to 6:30 pm with hosted beer and wine. **The breaks, social events and meals are scheduled in the Exhibitor area specifically to provide opportunity to interact with attendees.**

Registered exhibitors will be allowed to select their booth space on a first come-first served basis. The booth map will be available soon and will be sent to Exhibitors to choose their space in the order the registrations are received. The booth layout will also be available on the website at: <https://www.montanawater.org/joint-conference/2025-joint-conference/>. Please contact Robin Matthews-Barnes with questions regarding booth space and availability. Please advise the hotel or K&J Convention Services of any special requirements concerning your materials. Please note that the booth layout may be altered at the planner's discretion at anytime prior to the conference, but you will be notified of any changes made.

FOR THE 2025 CONFERENCE--Again this year a limited number of Exhibitors who submit accepted abstracts will be offered the opportunity to give presentations in the Exhibitor Area. If you are interested, please use the following link to submit abstracts for consideration, recognizing that any presentation needs to be educational in content so that CECs can be awarded. Sales pitch presentations will not be selected for the program. The deadline for abstract submission is February 14th. [2025 Joint Conference Call for Program Abstracts](#)

Please reserve hotel rooms by calling the Billings Hotel & Convention Center directly at 406-248-7151 (refer to MSAWWA-MWEA Conference)

Sponsorship opportunities for the Tuesday Evening Ice Breaker, the Wednesday Evening Social Hour, lunches, and the banquet are again being offered to registered exhibitors for increased exposure. Sponsorship levels for these events at the 2025 Conference are: Bronze—\$500; Silver—\$1000; and Gold—\$1500. More detail is included on the registration form.

If you have any questions, please contact Robin Matthews-Barnes (Exec. Secretary MSAWWA/Exec. Director MWEA) by phone at 406-546-5496 or by email at: Info@montanawater.org.

**Thank you for supporting the 2025 Joint Conference
We hope to see you in Billings!
~The MSAWWA & MWEA Boards of Directors~**