



American Water Works Association

**MSAWWA Board Meeting  
Minutes  
Tuesday October 11, 2016  
Morrison-Maierle Building—1 Engineering Place, Helena, MT**

**Attendance:** Logan McInnis (National Director), Collette Anderson (Chair), Jeff Ashley (Vice Chair), Slim Miller (Past Chair), Wayne Lovelis (Senior Trustee), Robin Barnes (Executive Director), Keeley Barry (and Nate Weisenburger (Secretary/Treasurer).

**Call To Order:** Slim called the meeting to order at 9:18 a.m.

**Meeting Minutes:** Jeff Ashley commented that the spelling of his last name should be corrected. Slim motioned to approve the minutes with the correction. Logan seconded the motion. The motion carried.

**Old Business**

1. Proceeds from shirt sales were discussed by the Board. It was decided the proceeds should go to Water For People.

**New Business**

1. Budget Update Report: Robin provided an updated budget for review. Conference proceeds were well over \$18,000, with income of \$3,384.82 for the preconference and \$15,361.99 for the annual conference, if approved at the joint board meeting. The Vanguard investment fund has performed relatively well as compared to the past performance of the CD investments.
2. Director's Report: Logan provided an update.
  - a. Membership is over 50,000 for 8 straight months
  - b. International members is over 1100.
  - c. Pillars of the Strategic Plan
    - i. Membership Engagement and Development
    - ii. Organizational Stewardship
    - iii. Knowledge Creation and Exchange
    - iv. Water Policy and Leadership
  - d. One AWWA scholarships – 60 percent participation
  - e. Lead Service Line policy/standards
  - f. Branding AWWA 2020

- g. WIFIA: appropriations work in process; conference committee
- h. Winter Board meeting – Logan attending/Greg will consider going; could use remaining budget to attend if not reimbursed by AWWA.

3. MSAWWA Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Awards <ul style="list-style-type: none"> <li>• None given last year.</li> <li>• Collette will review awards and make an effort to identify candidates for the upcoming year.</li> </ul>	Vice Chair—Jeff Jr. Trustee—John	Collette Anderson
Education <ul style="list-style-type: none"> <li>• No Pre-Conference this year.</li> </ul>	Sr. Trustee—Wayne	Collette Anderson
Legislative <ul style="list-style-type: none"> <li>• WIFIA update.</li> <li>• Ask Al Towlerton to provide legislative updates for the upcoming session.</li> </ul>	Vice Chair—Jeff	Nate Weisenburger
Fuller Award <ul style="list-style-type: none"> <li>• Logan will inform Butch Hiller that he is the chair of the committee this year.</li> </ul>	Director—Logan	Awardee from 5 yrs. past—Butch Hiller
Membership <ul style="list-style-type: none"> <li>• Section membership is up 4.3%.</li> <li>• Meeting growth objectives.</li> <li>• There are several new student members (\$10 registration)</li> <li>• May struggle to meet membership challenge objectives because of the impact of the incentive programs.</li> <li>• Contact new members – effort in progress and Logan will update the contact list.</li> <li>• Outreach to late member contacts were assigned.</li> <li>• Logan will attend the Membership Summit using membership committee fund..</li> </ul>	Sr. Trustee—Wayne	Logan
Nominations <ul style="list-style-type: none"> <li>• Potential candidates for Junior Trustee were discussed.</li> </ul>	Director—Logan	Director/Past Chair/Chair

<p>Water for People</p> <ul style="list-style-type: none"> <li>• Conference proceeds were \$3,043.50 and sent to Water for People on behalf of MSAWWA.</li> <li>• The budget for Water for People will be discussed at the winter board meeting.</li> </ul>	<p>Vice Chair—Jeff</p>	<p>John Camden/ Carrie Gardner</p>
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8. Bylaws Revisions: Slim reviewed proposed edits to the bylaws, including meeting quorum requirements and clarify the notice requirements and meeting time for the Annual Meeting of the Section. Robin will make reference to the announcement of the annual meeting and posting of the draft meeting agenda on the Section website in her email to membership for the Annual Conference. Logan made a motion to accept the proposed changed. Jeff seconded the motion. The motion carried.
9. Water Operator Scholarship Update: No applications were received for the One AWWA Operator Scholarship despite notification and outreach efforts. Additional strategies were discussed to increase interest in the scholarship. The deadline for the application will be removed. It was also discussed to add the flexibility of awarding two \$500 scholarships or one \$1000 scholarship, if only one application is received.
10. Community Engineering Corps: Logan has made efforts to identify a potential project, and he has enlisted Greg Lukasik to assist with making contacts with possible entities. Logan and Greg will continue to investigate opportunities. Logan asked to board members to consider opportunities as well. The board discussed the possibility of creating an ad hoc committee.
11. Leadership Training Funding: Based on encouragement from David LaFrance, Logan suggested that the Section consider sponsoring a training event as a possible strategy to invest in the Section members. Logan is attending a webinar to identify some ideas.
12. EPA Training Workshop: The 2016 agreement includes two workshops – April (Missoula); October (Billings). Barb Coffman has completed much of effort with coordination assistance from Robin. Robin has received the agreement for the workshops scheduled in 2017, but the reimbursement amount has been reduced from \$3700 to \$3000 per site. Barb is willing to provide assistance for the training in 2017. Potential locations for the 2017 training were discussed. Barb recommended Havre as the site for the training event.
13. 2016 RMSO: Jeff and Nate are attending.

14. 2017 RMSO: The Montana Section is responsible for organizing the event, which is scheduled to be held in Whitefish. Hotel and entertainment ideas were discussed, with Grouse Mountain currently being considered.
15. YP Summit Participation: Keeley attended last year instead of Dave Carlson. Keeley provided information about the format and benefits of the summit. She advocated for someone to attend in 2017.
16. Membership Summit Participation: Logan is planning to attend, but will ask Matt Mudd if he would like to attend instead.
17. Other 2017 Meeting Dates:
  - New Officer Orientation March 6-7:
  - ACE17 June 11-14:
  - New Director Orientation July 24-25: Greg
  - Summer Workshop: Robin will plan to attend.
18. Winter Meeting: The meeting was scheduled for December 13, 2017.
19. Other Business:
  - Donation sent to silent auction for the Water Equation Campaign. Half of the proceeds were received.
  - Water for People provided a thank you letter for the donation.
  - The domain for the old website will expire at the end of 2016. Revisions to the website were discussed.
20. Logan made a motion to adjourn the meeting. Slim the seconded the motion. The meeting was adjourned at 12:03 p.m.