



**MSAWWA Board Meeting
Agenda
May 12, 2014 – 2:00 p.m.
Hilton Garden Inn
Room: Bitterroot A&B**

Attendance: John Alston, Robin Matthews, Logan McInnis, Gwen Pozega, Slim Miller, Greg Lukasik, Nicole Mosby, Collette Anderson, Nate Weisenburger; Reid Campbell

Call To Order

- Chair Pozega called the meeting to order at 1:03 p.m.

Old Business

1. Approve minutes of Winter Meeting
 - Review of minutes
 - Motion to approve by Logan
 - John seconded the motion
 - Motion carried

New Business

1. 2014 Budget Update
 - Robin requested the Board to review the budget.
 - \$1,500 in advertising income not shown
 - Bill motioned to approve the financial report
 - Collette seconded the motion
 - Motion carried
2. Director's Report
 - Update on David LaFrance
 - AWWA Membership around 50,000
 - ACE registration looks good
 - Board meeting at ACE has a full agenda; SP2 approval on agenda
 - John attended a Section meeting Atlantic City, NJ trip and expressed positive opinion of the meeting

- John will be in Puerto Rico next week for his last Section visit
- John appreciated the opportunity to serve the Montana Section
- Reid Campbell from Halifax Water is the National Delegate for AWWA at the conference:
 - Toured Yellowstone area with John
 - Strategic plan highlights – Sections are key and play a major role in the success of AWWA; 5 SP2 initiatives; philanthropic activities; small systems assistance
- Gary Sullivan is planning to retire this year
- John provided an unfortunate development regarding an opportunity for educational materials
- Buried No Longer initiative for wastewater infrastructure in progress – Bozeman and Halifax are model systems
- Emphasis on utility membership

3. MSAWWA Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Education	Sr. Trustees—Nate/Slim	Collette Anderson
Legislative	Chair Elect—Greg	Nate Weisenburger
Membership	Sr. Trustee—Nate/Slim	Steve Wonacott
Awards	Jr. Trustee—Collette/Nicole	
Water for People	Chair Elect—Greg	John Camden/Carrie Gardner
Nominations	Director—John	
Fuller Award	Director—John	Awardee from 5 yrs. past—Joe Steiner

Education Committee

- Pre-Conference agenda primary accomplishment
- Pre-Conference attendance estimated at 62

Legislative Committee

- Nate provided AWWA Fly-In update – meetings with Congressional Delegation
- John provided positive comments also

Membership Committee

- Slim provided update for Steve – 236 paid memberships; down from 255 in 2012; utility memberships could be a contributing factor
- Members to contact members who have not renewed; John contacted an individual who decided to renew; review the list and target specific individuals; Committee members will be responsible for calls

- Membership Challenge – membership goal is 243; retention goal is 8
- Slim will provide Membership Challenge information to the Board
- Some discussion regarding lifetime achievement and retired members

Awards Committee

- Logan provided an update on Lifetime Achievement and Operator Meritorious awards – awardees have been identified

Water for People Committee

- Greg provided an update on raffle and silent auction

Nominations Committee

- Change in Board membership needs to be addressed with respect to nominations

Fuller Award

- 2014 Fuller Award recipient has been identified

4. Fly-In Report

- Nate and John provided highlights during Legislative Committee report

5. Membership Summit Report

- Slim attended the Membership Summit
- Competition with other organizations for membership
- Generation gaps and impact on the organization
- Making information available to membership
- Soliciting information from membership
- Pricing considerations and marketing – anchor pricing strategy and adjustments; first year perk, such as annual conference registration
- Revised expectations regarding committee participation for members
- Committee access to website

6. Governing Document Update

- Strategic Plan:
 - Strategic Plan needs to be updated per AWWA in the near future
 - Discussion to update the Strategic Plan for better alignment with AWWA
 - Rocky Mountain Section of AWWA Strategic Plan provided for reference
 - Discussion of Ad Hoc Committee to revise strategic plan for the Montana Section
 - Slim and Greg volunteered to serve on the Strategic Plan Development Committee and prepare a revised draft for the Fall board meeting

- By-Law and Policies & Procedure document revisions
 - AWWA staff has approved the revised by-laws
 - By-laws are first order of business during membership meeting
 - Strategy was discussed and identified for Senior and Junior Trustee positions
 - Election for Junior Trustee will be contingent upon AWWA Board approval
 - Bill motioned to approve the Position Description and Policies & Procedures documents contingent on the approval of the Section by-laws during the membership meeting
 - Slim seconded the motion
 - Motion carried
7. Website posting of meeting minutes and budget
- Discussion of what information to provide and the format of that information
 - Bill suggested potentially condensing the budget information for clarity
 - Slim is interested in maximizing the benefits of the website for the membership
 - Logan suggested an annual report approach to financial information
 - At the discretion of the Board, Robin will work with the Board to prepare an annual report suitable for the website; all agreed that meeting minutes should be posted to the website
 - Nicole provided an update on progress of website development
8. 2014 Summer Workshop
- Scheduled in July
 - Robin plans to attend
9. 2014 RMSO September 12-13 in Vancouver, BC
- Greg plans to attend
 - Junior trustee candidates should be asked to attend if considering the position
10. 2014 Conference Update
- 140+ registrants
 - 61 paying vendors
 - Food/drink costs are relatively high; could impact net revenue to Section
 - Robin discussed sponsorship issues
 - Robin discussed expectations regarding speakers and conference registration; need to include information on abstract submittal documentation
11. Trustee Nominations
- Addressed during previous agenda topics

12. John Spindler

- Joe Steiner requested that the Board consider acknowledging the health of a member
- A sympathy card will be sent

13. Adjourn

- Bill moved to adjourn
- Motion seconded by Greg
- Motion carried
- Meeting was adjourned at 3:58 p.m.

Minutes prepared by Nate Weisenburger, MSAWWA Senior Trustee, for Jeff Ashley