

**MSAWWA/MWEA BOARD MEETING
Minutes
Monday, November 20, 2023—1:00 pm
Virtual Meeting hosted by AE2S, Inc. on Microsoft Teams**

Call To Order

Attendees: Bruce Souder, Collette Anderson, Keeley McBryde (Barry), Matthew Mudd, Jarrett Moran, Matthew Waite, Rodney Lance, Robin Matthews-Barnes, Andy Schultz, Carrie Gardner, Alex Ciessau, Nina Denny

Old Business:

1. Review and Approval of Spring Meeting Minutes—All
 - a. Carrie motioned to approve the Minutes, and Rodney seconded. Motion approved.

New Business:

1. MWEA President's Report—Collette Anderson
 - a. Collette provided a summary of the MWEA Board meeting last week. Began with a budget, looking at other investment options besides a mutual fund. Barb to set up a meeting with an investor. Discussed S&YP budget from Alex/Nina's information provided. Pleased and impressed with the detailed budget. Board budgeted \$1,000 of the \$3,000 request. Sometimes there is remaining budget that could be applied for. General consensus was that the request for the Chair to receive conference registration funds would be case by case. Conference proceeds \$21,800. Had to correct IRS name. Reinstate non-profit status. Several committees need a chair, some inactive committees. Legislative committee – Scott Buecker offered to represent MWEA. Spent a lot of time on the strategic plan and code of conduct, which are now complete. Policy and procedures is the next task (Barb). Updating bylaws. Goes to membership for 30 days before a vote. Any junior trustee nomination recommendations? Conference relevancy ideas – bring new people onto board and get committee involvement. Workshops for interactive sessions during conference. (not fall water school)
2. MWEA Delegate Report—Collette Anderson for Scott Buecker (unable to attend due to time conflict)
 - a. Encourage Wefmax attendance. Content has changed, Buecker will likely attend. MT is the smallest WEF organization (could combine but distance is a limit). DE&I is a popular topic now. MT was asked if we would host a Wefmax event. Look into what that requires. Butte conference doubled scholarship. Good pre-conf attendance. Typical complaints.
3. MSAWWA Chair's Report—Matt Mudd for Jason Fladland (not in attendance)
 - a. Have chairs for most of our committees and had some updates. Trying to get nominations for Meritorious Award since that has not been given in quite awhile. Legislative committee – Nate and hopefully a member of a utility will be able to attend the Fly-In next spring. Information Management--David Carlson continues to share updates on social media. ACE23 was in Toronto – isolated venue but otherwise good. Membership committee – board members are assigned to call new and late members.
4. MSAWWA Delegate Report—Carrie Gardner
 - a. Carrie – ACE in Toronto – several MT attendees, and John with Bozeman crew. AWWA focus on 2030 strategic plan. Cyber-security, Artificial Intelligence, Water 2050 (think

tanks). The Council Summit was held recently. Slightly below membership goal of 50,000. Engagement of members – pilot on membership recruitment. Another board meeting in January. YP Summit in Portland, OR in February.

5. Joint Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA Sec-Treas/MWEA David Carlson/Rika Lashley	Barb Coffman No update
Exhibitors	MSAWWA Sr. Trustee/MWEA Jarrett Moran/Rickey Schultz	Collette Anderson/Cavin Noddings Collette – initiated a call with Cavin and other member, but no connection yet. Still trying to get better traffic at booths. Vendor track (will DEQ approve?). Discussed with Program Committee (Amy) give credit for exhibitor breaks – make it longer, get vendor abstracts to have them present from their booth. Stamp after those end. Working on details.
Host City	MSAWWA Chair/MWEA Jason Fladland/Rika Lashley	Ross Mollenhauer Initial meeting held. Ideas in motion. Tasks assigned. Andy asked if Professional Headshots would be a valuable welcome gift. Game night is fun. Add new games? Unsure on water tour for Missoula.
Information Management	MSAWWA Jr. Trustee/MWEA Andy Schultz/Matt Waite	David Carlson Posts for Facebook as provided.
Lifetime Achievement & Todd Teegarden Awards	MSAWWA Director/MWEA Carrie Gardner/Scott Buecker	Jeremy Perlinski No updates.
Program	MSAWWA Chair/MWEA Jason Fladland/Barb Coffman	Amy Deitchler Call for Abstracts nearly ready to go out.
Public Outreach	MSAWWA Vice Chair/MWEA Matt Mudd/Collette Anderson	No chair-Rika Lashley will report Elected not to have a

		chair, have 5 members. Meet once per quarter goal. Set committee priorities. Checking for education materials, monitor water lab progress and MSU, communication with alternative learning.
Scholarship	MSAWWA Past Chair/MWEA Keeley Barry/Rodney Lance	Greg Lukasik/Jackie Kuhl Will get started on the raffle.
Student & Young Professionals	MSAWWA Past Chair/MWEA Keeley Barry/Rodney Lance	Alex Ciessau/Nina Denny Presentation – Background on co-chairs. Student engagement- would like to get student chapters established again. Helena Facilities Tour, Gallatin River Clean Up, Looking ahead for Poster Competition, Upcoming events.

6. Update on joint accounts—Robin
 - a. **Sent out joint accounts update to Board members. Includes Vanguard statement.**
7. 2023 Conference Wrap-up/Distribution of proceeds—Robin
 - a. **Well attended pre-conference. Additional attendee registration income and exhibitors income. Sponsorships was up \$5k more than typical.**
8. 2024 Conference Discussion: April 23-25, 2024/Missoula Hilton Garden Inn—Robin
 - a. MWEA Code of Conduct/registration form
 - i. **Acknowledgement during registration process.**
 - b. Vendor track ideas
 - i. **Discussed during Program Committee Update.**
 - c. Communications workshop?
 - i. **Add this into Program or Pre-conference? Group was overall supportive of adding this somewhere.**
 - d. Increased sponsorship levels discussion
 - i. **Robin wanted to note that this vote was made, hoping it doesn't scare away all the additional sponsorships we got this year.**
9. 2025 Conference location—Billings?—Robin
 - a. **Last time "Billings Hotel" Facility was poor, size is acceptable. Look into Big Horn Resort.**
10. SYP Committee Discussion-Budgeting
 - a. **Alex overviewed the budget request. Transportation to facility tours, pizza or meal for student/social events.**
 - b. Request for SYP Chair free registration
 - i. **Likely future for members who don't have employer support.**
 - c. Joint participation in 2024 YP Summit costs

i. **Nina and Alex would both like to attend.**

11. DE&I Joint Committee—discussion for future—Robin

- a. **Robin reports that AWWA is highly suggesting and putting out a lot of information on DE&I Committees. Suggested that both organizations think about forming these committees, perhaps a joint committee. Scott Buecker had reported in the MWEA meeting that there is a lot of discussion going on with WEF about DE&I Committees. Discuss more at spring meeting**

12. Other Business

13. Adjourn **Rodney moved to adjourn, Carrie seconded and the motion carried.**

Action Items:

Exhibitor change

Communications presentations

Billings venue

Robin – MWEA after budgeting meeting to decide on S&YP budget.

Attachments:

Joint spring meeting draft minutes

Joint account balances

Vanguard statement—scholarship account

2023 Conference breakdown

Conference Inc/Exp year over year

FY2024 SYP Budget (request)