

**MSAWWA/MWEA BOARD MEETING  
MINUTES  
October 1, 2013 1:00 pm  
MSU Campus—Student Union Building  
Room 232**

**MSAWWA** - John Alston, Robin Matthews, Jeff Ashley, Gwen Pozega, Slim Miller, Nate Weisenburger, Greg Lukasik, Collette Anderson

**MWEA** – Dan Harmon, Jeremy Perlinski, Coralynn Revis, Mike Jacobson, Michele Marsh, Dana Audet, Amy Deitchler

Meeting called to order at 1:20 PM

**Old Business:**

1. Review and Approval of Spring Meeting Minutes—All
  - Reviewed minutes
    - date change to 2013
  - Motion to approve by Cora Lynn
  - Second by Nate
  - Motion carried

**New Business:**

1. MWEA President's Report—Dan
  - Budget discussion → more income from conference than expected
  - Don Clark and Mark Fitzwater from City of Helena were guests to discuss forming a pre-treatment committee
    - Board voted to form committee
    - Don and Mark volunteered to start up
    - Try and get session for joint conference
  - Committee reports
    - Long range planning
    - Five S's program up and running again → Mike J and Dana to lead effort with Bill Barb
    - Education committee → Amy D to chair
    - Scholarship
      - Repurpose fund to help with operations and training → Jeremy to lead effort and work with METC
    - WEFTEC next week
    - WEF dues increasing
  - WEFMAX in April 2014 in Whitefish
  - Mike J's last meeting after 15 years of service on MWEA board
2. MSAWWA Chair's Report—Gwen
  - New junior trustees Nicole and Collette
  - Budget report
  - Spring newsletter cost from conference proceeds
  - Committee reports
    - Pre-conference this year
    - Membership update
    - Water For People donation
  - John A. AWWA VP → traveled to section events in Colorado and Alberta

- Moving from 9 member to 7 member board
- Ideas for operator challenges at joint conference
- Donation policy discussion

### 3. Joint Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA/MWEA Sec/Treasurer Jeff/Dana	Barb Coffman
<ul style="list-style-type: none"> <li>• Backflow assembly tester and repair training courses over summer</li> </ul>		
Exhibitors	MSAWWA/MWEA Sr. Trustees Slim/Nate/Starr	Bill DeMeyer
<ul style="list-style-type: none"> <li>• Bill is now retired; no members</li> <li>• Need new chair</li> <li>• Greg will talk to Ben Lewis</li> </ul>		
Historical	MSAWWA/MWEA Jr. Trustees Nicole/Collette/Jeremy	Nate Weisenburger
<ul style="list-style-type: none"> <li>• Barb Coffman using some archives at water school</li> <li>• Jeff to catalog historical conference programs</li> </ul>		
Host City	MSAWWA/MWEA Chair/President Gwen/Dan	Ross Mollenhauer
<ul style="list-style-type: none"> <li>• Haven't met but will start soon</li> <li>• Discussion on other events like casino night</li> </ul>		
Lifetime Achievement	MSAWWA/MWEA Directors John/Mike	Paul LaVigne
<ul style="list-style-type: none"> <li>• No report</li> </ul>		
Program	MSAWWA/MWEA Chair/President Gwen/Dan	Nicole Mosby
<ul style="list-style-type: none"> <li>• Call for abstracts out in November, due in mid-December</li> <li>• Vendor track possibility</li> <li>• Pre-treatment track</li> <li>• Logan and John A are looking at operator challenge opportunities</li> </ul>		
Public Education	MSAWWA/MWEA Chair Elect/Pres. Elect Greg/Michele	Tammy Filliater

<ul style="list-style-type: none"> <li>• No action on committee</li> <li>• MDEQ will put on spring training session</li> <li>• Discussion on need for this committee at spring meeting</li> </ul>		
Scholarship	MSAWWA/MWEA Past Chair/Past Pres. Bill/Cora	Coralynn Revis
<ul style="list-style-type: none"> <li>• Recent low returns on CDs</li> <li>• Aren't making enough interest on CDs to fund scholarships</li> <li>• Looking at better options to fund scholarships</li> <li>• Discussion on whether to invest CD principal in a different manner</li> </ul>		
Student & Young Professionals	Past Chairs: Cora and Bill	David Carlson
<ul style="list-style-type: none"> <li>• Flyer handed out at water school</li> </ul>		

#### 4. 2013 Conference Report—Robin

- Robin presented budget
- Discussion on conference expenses and expectations for Missoula 2014
- Comparison of conference financials from 2008-2013

#### 5. 2014 Conference Update—Robin

- Discussion on vendor track → lots of ideas presented (classroom vs. walking tour in vendor hall)
- How to get more people to Thursday morning membership meeting → host city to consider prize drawing for attendees; coffee bar, food, etc.
- Discussion on getting rid of vendor break on Thursday morning; would hopefully concentrate attendee's time visiting vendors on Tuesday and Wednesday
- Motion by Jeremy to eliminate Thursday morning vendor time/break
- Second by Greg
- Motion carried
- Water For People donation discussion
  - Engineers without Borders USA
  - Montana Rural Water

#### 6. Other Business

- 2015 conference location
  - Discussed idea of Bozeman in 2015 with two hotels
  - Kalispell dropped from rotation due to remote location
  - Discussion on vendor space in Bozeman → only 40, 8-foot booths in grand ballroom; 10 more in atrium
  - Pacific NW AWWA conference April 29-May 1, 2015
  - Motion to go to Bozeman in 2015 by Cora (week of May 4-8)
  - Second by Dan
  - Motion carried
- Website discussion
  - Email discussion on MWEA joining MSAWWA website with MWEA paying their own way

- New MWEA proposal is to create new website with equal MSAWWA and MWEA content and use as an opportunity to upgrade; share costs
- Consensus was that joint website is a good idea
- Nicole and Cora Lynn will head up effort
- New committee proposed
  - Information management committee
  - Combine historical committee
- Motion to incorporate historical committee into information management committee by Nate
- Second by Michele
- Motion carried
- By-laws need to be changed

## 7. Adjourn

Adjourned at 3:55 PM

Minutes prepared by Jeff Ashley, MSAWWA