



American Water Works Association

**MSAWWA Board Meeting
MEETING MINUTES
Wednesday December 4, 2019—9:00 a.m.
Location: Great West Engineering/Helena, MT**

Agenda

Call to Order, John Alston called the meeting to order.

Present:

- John Alston, Chair
- Jeff Jensen, Vice-Chair
- Carrie Gardner, Senior Trustee
- Keeley Barry, Junior Trustee
- Greg Lukasik, Section Director
- David Carlson, Secretary Treasurer
- Robin Mathews-Barnes, Executive Secretary

Old Business

1. Approve minutes of Fall Meeting – The board reviewed the meeting minutes, Jeff Jensen made a motion to approve, Keeley Barry seconded the motion, the minutes were approved.
2. Discuss progress on Strategic Plan Goals/Objectives/Plans - The Board reviewed the 2015 Strategic Plan Implementation Tasks and reviewed progress to date, the Board noted that committee specific task lists should be developed in the future.

New Business

1. Final 2019 Budget Report—Robin presented and reviewed the 2019 budget to date.
2. Discuss donation entity for 2019* - The Board discussed and approved a motion for the 2019 contribution to the Water Equation in the amount of \$500.
3. 2020 Executive Secretary Contract— The Board reviewed its annual Executive Secretary contract and approved an increase to the amount of \$17,750.
4. Prepare 2020 Budget— The Board reviewed and prepare the 2020 budget line items, discussed conference attendance, and set the 2020 budget.

5. Director's Report—Greg Lukasik provided the Directors Report; Association membership is right about 51,000 members, Association Report, ACE2020 is in Orlando Florida, provided a brief overview from the Association level regarding Lead and Copper Rule Updates, PFAs and Farm Bill. David Carlson provided an update regarding Montana's 2020 USDA key initiative areas for Source Water protection for Farm Bill funding.

6. MSAWWA Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Awards	Vice Chair—Jeff Jensen Jr. Trustee—Keeley Barry	Barb Coffman/Collette Anderson No update was available.
Education	Sr. Trustee—Carrie Gardner	Doug Whitney No updated was available, the preconference topic has been selected and announced.
Fuller Award	Director—Greg Lukasik	Nate Weisenburger Greg & John provided an update, the committee is continuing to work through its process for Fuller Award.
Legislative	Vice Chair—Jeff Jensen	Nate Weisenburger Jeff provided an update and the committee is working on next year's fly-in.
Membership	Sr. Trustee—Carrie Gardner	Matt Mudd provided a membership update, currently at 242 members, reminder about retired status membership options. The board assigned 1-year member phone calls and renewal phone calls.
Water for People	Vice Chair—Jeff Jensen	John Camden/Carrie Gardner Carried provided an update, the committee is working on

		the raffle system similar for next year.
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7. Joint Committee Reports

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA Sec/Treasurer— David Carlson	Barb Coffman No report was available.
Exhibitors	MSAWWA Sr. Trustee— Carrie Gardner	Cavin Noddings Carrie provided an update from Cavin, discussed working on CEC credits for the exhibitor hall.
Host City	MSAWWA Chair— John Alston	Craig Nowak David provided a update that this committee will be getting things going in the New Year. The Board noted that game night was well attended at the last conference.
Information Management	MSAWWA Jr. Trustee— Keeley Barry	Dave Carlson provide an updated to Board on activities, approval of social media policy, continued facebook hosting, discussed Next Door considerations.
Lifetime Achievement	MSAWWA Director— Greg Lukasik	Jeremy Perlinski No update was available.
Program	MSAWWA Chair—John Alston	Amy Deitchler John provided an update on this committee. Randy Moore is the AWWA officer.

Public Education	MSAWWA Vice Chair— Jeff Jensen	Rika Lashley No update was available.
Scholarship	MSAWWA Past Chair— Wayne Lovelis	Greg Lukasik provided an update, which the committee is going to kickoff the initiative in the new year. The committee is looking to provide a minimum of a \$1,500 scholarship.
Student & Young Professional	MSAWWA Past Chair—Wayne Lovelis	Keeley Barry provided an update on the committee activities, student outreach, Fresh Ideas Call for Abstracts Poster Competition, the MSU Student Chapter is continuing to be strong.

8. Nominations for Junior Trustee*—The group discussed names of some potential candidates.
9. 2020 Conference Update—Robin provided an update on the Joint Conference planning activities.
10. 2019/2020 EPA/USDA Training update—Robin provided an update, there were 33 attendees at the workshop. Robin will be preparing the 2020 agreements when they are ready. The 2020 USDA Training will be held in conjunction with Montana Rural Water.
11. 2019 RMSO report—Jeff & Robin provided an updated from the RMSO conference, which was well attended.
 - a. Affiliation Agreement/AWWA relationships—Robin presented the affiliation agreement that was provided by Section Services, the Board reviewed the affiliation agreement.
12. Montana Nonprofit Association—Robin reminded the Board that the Section is a member of the Montana Nonprofit Association, which is a resource available for the Section.
13. Possible addition of Water Utility Council – John presented an idea for exploring establishing a Water Utility Council type group within the MSAWWA. The Board supported John working to further explore this idea.

14. Other Business

- a. 2020 AWWA Fly In: April 29-30
 - i. John Alston will be attending. Jeff made a motion to approve, John and Nate attending, the Board Approved.
- b. 2020 YP Summit Anaheim: February 24-25—Madison Thompson attending
- c. 2020 Membership Summit Denver: February 5-7 – Matt is attending
- d. ACE20 Orlando: June 14-17
- e. Summer Workshop Denver: July – Keeley will likely be attending.
- f. 2020 RMSO Midway, UT: August 21-22 – David and Carrie will be attending.

8. Adjourn – Jeff Jensen made a motion, Keeley Barry seconded, the meeting was adjourned.