



American Water Works Association

**MSAWWA Board Meeting
MEETING MINUTES
Monday December 14, 2020—1:00 p.m.
Virtual Meeting hosted by AE2S, Inc. on Microsoft Teams**

Agenda

Call To Order; Jeff Jensen called the meeting to order.

Old Business

1. Approve minutes of Fall Meeting
Keeley made a motion to approve the minutes, Carrie seconded, the minutes were approved.
2. Discuss progress on Strategic Plan Goals/Objectives/Plans*
Board tabled this to the Spring meeting.

New Business

1. Final 2020 Budget Report
Robin provided an overview on the budget and reviewed the expense to date.
2. Discuss donation entity for 2020*
The board discussed donation options, John made a motion to donate \$500 to the Water Equation in the name of Gerry Lukasik, Keeley seconded, the motion carried.
3. 2021 Executive Secretary Contract
Carrie made a motion to approve the 2021 Executive Secretary Contract + 1% increase, Jason seconded, the motion carried.
4. Prepare 2021 Budget
The board prepared the 2021 budget. Carrie made a motion to approve the draft 2021 budget, John seconded, the budget was approved.
5. Director's Report
John provided a report from AWWA National, membership is down slightly and National is adjusting to reduction in conference proceeds. John will continue to update the board as needed throughout the winter.

6. MSAWWA Committee Reports:

Committee	Board Oversight	Committee Chair
Awards	Vice Chair—Carrie Gardner Jr. Trustee—Jason Fladland	No committee members at present Carrie provided an update, there are no awards currently under consideration.
Education	Sr. Trustee—Keeley Barry	Doug Whitney With no conference, the Education committee has nothing to report.
Fuller Award	Director—John Alston	New member needs to be appointed; Robin will coordinate with Greg.
Legislative	Vice Chair—Carrie Gardner	Nate Weisenburger Carrie provided an update from Nate the committee is keeping engaged on the changes with the new incoming administration, water reuse plan, and utility impacts due to Covid. John reminded the Board that the DC Fly-in will be virtual.
Membership	Sr. Trustee—Keeley Barry	Matt Mudd Matt provided an update emailed to the board. The Board assigned new member and late member contact assignments.
Water for People	Vice Chair—Carrie Gardner	John Camden/Carrie Gardner Carrie provided an update that committee has been funding raising has been limited with no conference this year.

7. Joint Committee Reports

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA Sec/Treasurer— David Carlson	Barb Coffman David noted that Barb has been working on the Backflow Certifications Renewals.
Exhibitors	MSAWWA Sr. Trustee— Keeley Barry	Cavin Noddings With no conference, no update was required.
Host City	MSAWWA Chair— Jeff Jensen	Craig Nowak With no conference, no update was required.
Information Management	MSAWWA Jr. Trustee— Jason Fladland	Dave Carlson David provided an update on the social media happenings, and event announcements.
Lifetime Achievement	MSAWWA Director— John Alston	Jeremy Perlinski No update was available.
Program	MSAWWA Chair—Jeff Jensen	Amy Deitchler With no conference, no update was required.
Public Education	MSAWWA Vice Chair— Carrie Gardner	Rika Lashley No update was available
Scholarship	MSAWWA Past Chair—	Greg Lukasik No update was available

Student & Young Professional	MSAWWA Past Chair—	<p>Keeley Barry</p> <p>Keeley provided an update, Maddison Thompson has taken over as Chair of the S&YP committee. The S&YP chapter participated in the AWWA Water Tower Competition in this Fall.</p>
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8. Nominations for Junior Trustee*

The Board discussed some potential nominations for junior trustee.

9. 2021 Conference Update

The Board discussed the 2021 conference logistics due to Covid. John made a motion to not hold a conference, Keeley seconded, and the motion carried. John made a motion to not hold an all virtual conference in 2020, Jason seconded, the motion carried. Robin will explore a hybrid version with barb and the Program committee and will report back.

10. 2020/2021 EPA/USDA Training update

Robin provided an update on this event, noted that 40 people attended the virtual workshop, and the event was a success.

11. 2020 RMSO

Jason, Carrie, Robin attended this virtually and provided a report of conference.

12. State of Montana COVID grant update—Robin provided an update that this Grant has been fully utilized and all the final reporting has been submitted to the state.

13. Other Business—

- a. 2021 AWWA Fly In—virtual: April 26-29, 2021 – John and Nate attending.
- b. 2021 YP Summit—in person: Atlanta/August 1-2, 2021 – Maddison Thompson attending.
- c. 2021 Membership Summit—virtual: Jan 27-29, 2021 – Matt Mudd attending.
- d. ACE21—in person: San Diego/June 13-16, 2021
- e. Summer Workshop—virtual: July 13, 20 & 27, 2021 (3 separate meetings) – Jason will look into attending.
- f. 2021 RMSO-in person: Midway, UT/August 20-21, 2021 – Carrie and David to plan to attend.

8. Adjourn – Keeley made a motion to adjourn, seconded by Carrie, Meeting Adjourned.

*Leave as standing item on winter board meeting agenda