



American Water Works Association

**MSAWWA Board Meeting
Meeting Minutes
Tuesday December 9, 2022—9 am
Virtual Meeting hosted by AE2S, Inc. on Microsoft Teams**

Agenda

Call To Order – Keeley Barry called the meeting to order.

Old Business

1. Approve minutes of Fall Meeting – The Board reviewed meeting minutes, Carrie Gardner made a motion to approve, John Alston seconded, the minutes were approved.
2. Discuss progress on Strategic Plan Goals/Objectives/Plans*— The Board reviewed the Strategic Plan, and revised tasks with 2023 accomplishments and goals.

New Business

1. Final 2022 Budget Report—Robin presented the final 2022 budget and actuals to date.
2. Discuss donation entity for 2022* - Board discussed donating to the Water Equation, John Alston made a motion to donate \$500 to the Water Equation, Matt Mudd seconded, the motion was approved.
3. 2023 Executive Secretary Contract—Board reviewed the Executive Secretary Contract, Carrie Gardner made a motion to renew Robin’s Contract with a 4% increase, John Alston seconded, the motion carried.
4. Prepare 2023 Budget— The Board prepared the 2023 budget, Carrie Gardner made a motion to approve, John Alston seconded, the 2023 budget was approved.
5. Director’s Report—John Alston provided an directors report, National membership is near its year of goal of 50,000 members, and the legislative committee is getting ready for the DC Fly-in.
6. MSAWWA Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Awards	Vice Chair—Jason Fladland Jr. Trustee—Jarrett Moran	No committee members at present.

Education	Sr. Trustee—Matt Mudd	Collette Anderson No Update available.
Fuller Award	Director—John Alston	John Alston provided an update the Jeff Jensen has accepted the position on the Fuller Committee.
Legislative	Vice Chair—Jason Fladland	No Update Available.
Membership	Sr. Trustee—Matt Mudd	Matt Mudd provided a membership committee update.
Water for People	Vice Chair—Jason Fladland	Carrie Gardner provided an update that the committee is working on its raffle for the upcoming joint conference.

7. Joint Committee Reports

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA Sec/Treasurer— David Carlson	Barb Coffman David noted that Barb had gave an excellent report at the Fall Joint meeting, with lots going on with Cross-Connections.
Exhibitors	MSAWWA Sr. Trustee— Matt Mudd	No current Chair, Robin will touch base with Cavin.
Host City	MSAWWA Chair— Keeley Barry	David provided an update that Shanna Adams is going to chair the committee with support from David & Robin.

Information Management	MSAWWA Jr. Trustee— Jarrett Moran	David Carlson provided a committee report on social media activities and old record file management.
Lifetime Achievement	MSAWWA Director— John Alston	John Alston noted no additional updates since the last meeting.
Program	MSAWWA Chair— Keeley Barry	Robin noted that the call for abstracts have been sent out.
Public Education	MSAWWA Vice Chair— Jason Fladland	No Updated Available.
Scholarship	MSAWWA Past Chair— Carrie Gardner	Carrie Gardner noted that Greg is getting started on fund raising this winter.
Student & Young Professional	MSAWWA Past Chair— Carrie Gardner	Keeley noted that the S&YP committee is getting the fresh ideas post competition out.

8. Board Oversight Discussion—The Board discussed oversight rotations and decided to keep the current oversight.
9. Nominations for Junior Trustee*—Director/John Alston noted that the search will be out for a new Junior Trustee member over the winter.
10. 2023 Conference Update—Robin noted that the Host Committee will be started in the new year with Shanna and David.
11. 2022 EPA/USDA Training update—
 - a. EPA Workshop held virtually November 16-17 - Robin noted there were about 60 attendees at the workshop, and well attended.
 - b. No USDA workshops are planned for 2022
12. Other Business—
 - a. 2023 Membership Summit: Denver/February 1-3, 2023- Matt might be unable to attend by will discuss with the membership committee on attendance.

- b. 2023 YP Summit: Sacramento/March 26-28, 2023
- c. 2023 AWWA Fly In: No information yet, John Alston is tracking.
- d. ACE23: Toronto/June 11-14, 2023 – The Board will let each other know who is attending.
- e. 2023 Summer Workshop: Denver/July 2023 – The Board approved in the budget to send two members to the summer workshop.
- f. 2023 RMSO: British Columbia/September or October, 2023 – The Board budgeted to send a member to the RMSO.

13. Adjourn Carrie Gardner made a motion, John Alston seconded, the meeting was adjourned.