



**MSAWWA Board Meeting
Agenda
Tuesday October 16, 2018—9 am
Morrison-Maierle Building
1 Engineering Place • Helena, MT**

Call To Order

Attendees:

- John Alston, Vice-Chair
- Carrie Gardner, Junior Trustee
- Jeff Ashley, Past Chair
- Wayne Lovelis, Chair
- Jeff Jensen, Senior Trustee
- Robin Matthews-Barnes, Exec. Sec.
- David Carlson, Secretary-Treasurer
- Keeley Barry, SYP Committee Chair
- Logan McInnis, Membership Chair

Old Business

1. Approve minutes of Spring Meeting – All
Wayne called the meeting to order and reviewed the agenda. John made a motion to approve, Jeff seconded the motion, the motion was approved.
Robin gave an overview and the board did introductions of the new junior trustee (Carrie Gardner)

New Business

1. 2018 Budget & Accounts update—Robin
 - a. Robin gave an overview of the budget and update
 - b. Robin reminder committee chairs that they need have any 2019 budget requests submitted by the December board meeting.
 - c. Robin noted that conference proceeds and pre-conference proceeds were below budgeted and that she will announce final proceeds at joint meeting.
 - d. The board reviewed MSAWWA account balances.
2. Director's Report
 - a. Greg submitted his directors report ahead of meeting via email
 - b. John Alston provided a brief overview of Greg's email.
 - c. John provided an overview of AWWA's veteran initiative, which is starting to take shape.

3. MSAWWA Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Awards	Vice Chair— John Alston Jr. Trustee— Carrie Gardner	Collette Anderson Operator Meritorious The committee is working to recruit some people to assist with the committee.
Education	Sr. Trustee—Jeff Jensen	No Chair No update, this is an off year for education committee.
Fuller Award	Director—Greg Lukasik	Awardee from 5 yrs. past—Nancy Cormier No Update at this time
Legislative	Vice Chair— John Alston	Nate Weisenburger <ul style="list-style-type: none"> • Nate reached out to John Camden, MTRWS about considering hiring Steve Wade for 2019. The board discussed this issue and pros/cons. Will be discussed by the joint board meeting.
Membership	Sr. Trustee—Jeff Jensen	Logan McInnis <ul style="list-style-type: none"> • Logan presented his membership report. • Membership is 9% down for this year • Board members agreed to make phone calls to assist with Membership, board assigned names to make follow-up phone calls (goal before winter meeting). Board to send Logan confirmation email that they contacted the members. • Board discussed engaging membership is critical to keeping

		<p>members</p> <ul style="list-style-type: none"> • Board discussed extended invitations to other local members about upcoming student chapter meetings. • Membership committee discussed the need to identify a new candidate to assist with Membership committee.
Water for People	Vice Chair— John Alston	<p>John Camden/Carrie Gardner</p> <ul style="list-style-type: none"> • The committee is thinking of getting away from the table silent auction and focusing more on the raffle tickets. • Jeff made a motion to submit the remaining 2018 donation budget (left over from canister prize purchases) of \$305.30 to Water for People. Seconded by John Alston.

4. Joint Committee Reports to be given at Joint Board meeting
5. Short 2018 Conference Update
 - a. Robin gave a quick highlight of the 2018 Joint Conference review.
 - b. Conference Proceeds were down.
 - c. Preconference topic was received relatively well, but advertising for the preconference might have hindered attendance.
 - d. Conference presentation agenda – Board discussed ideas and options to promote operator attendees & increasing operator presentations. To be discussed further at the joint meeting. Wayne mentioned that source water protection could be another good topic for the preconference. Jeff mentioned that filling the education committee chair should be a priority.
6. By-Laws Revisions project
 - a. Jeff Ashley – Provided an updated, started on review process and getting updates incorporated. The goal is to have an updated version ready for the winter meeting.
7. One AWWA Operator Scholarship
 - a. Robin reminded the board that there is \$1,000 remaining for operator scholarships, membership is included with the scholarship. John Alston suggested that it gets forwarded to MTRWS for increasing distribution.

8. 2018 EPA Training Workshop update
 - a. Robin – Training workshop was in Lewistown, which Barb Coffman assisted with the hosting of the event. Attendance was slightly lower, which might have been the timing of the event.
9. Other Business—
 - a. ACE18 Las Vegas: June 11-14—who attended (John Alston, Jeff Ashley, Nate Weisenburger, David Carlson)
 - i. Taste Test Competition
 - b. Summer Workshop Denver: July 25-26
 - i. Jeff Jensen – Gave an overview, thought the conference was good and agreed that sending the new trustee was a good idea.
 - c. 2018 RMSO Sitka: August 15-17
 - i. John gave an overview, both Nate and John Alston attended the event. Focus was on AWWA 2020, the water equation, S&YP, cybersecurity, operator exam prep, lead service replacement, veteran initiative. Good turnout.
 - d. Discuss participation in 2019 YP Summit/March 4-5 in Nashville
 - i. Keeley Barry – Gave an overview S&YP summit and requested consideration for attending again. Board supported this initiative and will approve at the winter meeting.
 - e. Discuss participation in 2019 Membership Summit/(no dates available yet) Denver—who to send?
 - i. Board will need to discuss with Logan about attendance.
10. Winter Meeting date set
 - a. Monday December 3, 2018 9AM in Helena
11. Adjourn
 - a. John made a motion to adjourn, second by Carrie. The motion was approved.