MSAWWA BOARD MEETING
MINUTES
October 1, 2013 – 9:00 a.m.
MSU – Bozeman Student Union Bldg
Room 232

Attendance - John Alston, Robin Matthews, Logan McInnis (by phone for item 6), Jeff Ashley, Gwen Pozega, Slim Miller, Nate Weisenburger, Greg Lukasik, Collette Anderson

Meeting called to order at 9:10 A.M.

Old Business
1. Approve minutes of Spring Meeting – All
   - Reviewed minutes
   - Motion to approve by Nate
   - Second by Nicole
   - Motion carried

New Business
1. Budget Report – Robin
   - Robin reviewed budget to date
   - Scholarship account removed from budget previously
     - Fund will pay for minimal expenses
     - Interest when CDs mature goes directly into savings account ($7,250 now)
   - MSAWWA pays for spring newsletter, but MWEA benefits due to the conference ➔ bring up in joint meeting if conference proceeds can pay for spring newsletter
   - METC calendar ➔ expense went from $500 to $550
     - Motion by John A to pay extra expense to METC
     - Second by Slim
     - Motion carried
   - Only major expense left for 2013 is RMSO trip for Robin and Collette
   - John A and Logan need to go to Winter Board meeting in Austin, TX and to ACE 2014 in Boston ➔ will budget for 2014

2. Director’s Report – John
   - Executive committee meeting in Denver last week
   - John A and Craig Woolard from Bozeman both on executive committee
   - WEF will not participate in Fly-In in 2014
   - John A has traveled to section conferences recently
   - Discussion on national scholarship account
   - Mission and Vision statement rolled out
SP2 (special presidential panel 2) hope to be done by ACE 2014
ACE 2013 Denver attendance up 8% (~10,200)
Slide show on Rocky Mountain (720 attendees) and Western Canada (600 attendees) conferences
  o Ideas for our conference are taste test and tapping contest
AWWA decided not to join Ad Council mainly due to $1 million cost; WEF has joined

3. MSAWWA Committee Reports:

- Education – Board Oversight Nate/Slim; Chair Collette Anderson
  o Pre-conference ideas needed ➔ aging infrastructure
  o Need info on pre-con for spring newsletter; earlier the better; some issues last year but good overall turnout

- Legislative – Board Oversight Greg; Chair Nate Weisenburger
  o Fly-In in April 2014
  o WIFIA part of recent WRDA bill

- Membership – Board Oversight Nate/Slim; Chair Steve Wonacott
  o Steve provided written report
  o Seems to be good distribution across age groups
  o 242 current members, 16 late members
  o AWWA membership dropped from 54,000 to 49,000 when decision was made require life members to pay dues
  o Utility members such as Bozeman, individual members are based on points for total number of connections; Bozeman has 5
  o AWWA encourages focusing on contacting new members instead of contacting dropped members
  o Board members will call new members

- Awards – Oversight Greg/Nicole/Collette; no Chair
  o Need chair for this committee
  o Safety and Heroism award, and small system operator award
  o Greg will talk to committee members
  o No further changes to strategic plan write-up of awards committe

- Water for People – Board Oversight Greg; Chair John C and Carrie Gardner
  o No report
  o Donations down slightly in 2013

- Nominations – Board Oversight John A
  o No report
• Fuller Award – Board Oversight John A.; Chair Awardee from 5 years ago Joe Steiner
  o No report

4. By-Laws, Strategic Plan, Board Position Description Updates—Slim
• Changes to by-laws have to go out 30 days prior to all members, and can be voted on at membership meeting
• Discussion on intent of one person being appointed as Secretary/Treasurer; small revision by Slim
• By-laws have been submitted to Gary Sullivan for final review; Gary will then forward to National Administrative and Policy Council
• Discussion on how to transition from 9 member board down to 7
  o Propose by-law changes and vote on at membership meeting
  o Vote for chair elect
  o Vote for senior trustee
  o Vote for junior trustee
• Change Chair-Elect title to Vice Chair since no longer an elected position
  o May need to search through by-laws and position descriptions to change title
  o Slim will review documents again and discuss at winter board meeting
  o By-laws, strategic plan and position descriptions will be discussed and approved
• Await approval from Gary and then can send to membership before joint conference

5. Donation Policy Discussion—All (tabled from spring meeting)
• Basically a budget item for donations other than Water For People
• $300 in 2013 budget for donations
• Discussed finding a Montana entity for a donation
• Ideas for donations at winter retreat; Engineers without Borders USA, Montana Rural Water

6. Addition of Operator Challenges to Spring Conference—Logan
• How to draw more operators to conference; 30% of Section members are operators, but not coming to conference
• Meter madness or tapping contest
• Logan to get ideas from AWWA (description, cost, supplies, practice time); John to follow up with large MT utilities to assess how we can implement
• Report at winter board meeting

7. Slideshow presentation—John
• Presented in Director’s report
8. Summer Workshop Update—Greg
   • July in Denver
   • Pushing utility members
   • Five focus areas of presidential panel

9. RMSO—Robin
   • Robin and Collette to attend in Napa, CA

10. Winter Retreat date—ALL
    • December 11, 2013 in Helena

11. Other Business
    • None

12. Adjourn

Adjourned at 12:10 PM

Minutes prepared by Jeff Ashley, MSAWWA