

**MSAWWA BOARD MEETING
MINUTES
October 1, 2013 – 9:00 a.m.
MSU – Bozeman Student Union Bldg
Room 232**

Attendance - John Alston, Robin Matthews, Logan McInnis (by phone for item 6), Jeff Ashley, Gwen Pozega, Slim Miller, Nate Weisenburger, Greg Lukasik, Collette Anderson

Meeting called to order at 9:10 A.M.

Old Business

1. Approve minutes of Spring Meeting – All
 - Reviewed minutes
 - Motion to approve by Nate
 - Second by Nicole
 - Motion carried

New Business

1. Budget Report – Robin
 - Robin reviewed budget to date
 - Scholarship account removed from budget previously
 - Fund will pay for minimal expenses
 - Interest when CDs mature goes directly into savings account (\$7,250 now)
 - MSAWWA pays for spring newsletter, but MWEA benefits due to the conference → bring up in joint meeting if conference proceeds can pay for spring newsletter
 - METC calendar → expense went from \$500 to \$550
 - Motion by John A to pay extra expense to METC
 - Second by Slim
 - Motion carried
 - Only major expense left for 2013 is RMSO trip for Robin and Collette
 - John A and Logan need to go to Winter Board meeting in Austin, TX and to ACE 2014 in Boston → will budget for 2014
2. Director's Report – John
 - Executive committee meeting in Denver last week
 - John A and Craig Woolard from Bozeman both on executive committee
 - WEF will not participate in Fly-In in 2014
 - John A has traveled to section conferences recently
 - Discussion on national scholarship account
 - Mission and Vision statement rolled out

- SP2 (special presidential panel 2) hope to be done by ACE 2014
- ACE 2013 Denver attendance up 8% (~10,200)
- Slide show on Rocky Mountain (720 attendees) and Western Canada (600 attendees) conferences
 - Ideas for our conference are taste test and tapping contest
- AWWA decided not to join Ad Council mainly due to \$1 million cost; WEF has joined

3. MSAWWA Committee Reports:

- Education – Board Oversight Nate/Slim; Chair Collette Anderson
 - Pre-conference ideas needed → aging infrastructure
 - Need info on pre-con for spring newsletter; earlier the better; some issues last year but good overall turnout
- Legislative – Board Oversight Greg; Chair Nate Weisenburger
 - Fly-In in April 2014
 - WIFIA part of recent WRDA bill
- Membership – Board Oversight Nate/Slim; Chair Steve Wonacott
 - Steve provided written report
 - Seems to be good distribution across age groups
 - 242 current members, 16 late members
 - AWWA membership dropped from 54,000 to 49,000 when decision was made require life members to pay dues
 - Utility members such as Bozeman, individual members are based on points for total number of connections; Bozeman has 5
 - AWWA encourages focusing on contacting new members instead of contacting dropped members
 - Board members will call new members
- Awards – Oversight Greg/Nicole/Collette; no Chair
 - Need chair for this committee
 - Safety and Heroism award, and small system operator award
 - Greg will talk to committee members
 - No further changes to strategic plan write-up of awards committee
- Water for People – Board Oversight Greg; Chair John C and Carrie Gardner
 - No report
 - Donations down slightly in 2013
- Nominations – Board Oversight John A
 - No report

- Fuller Award – Board Oversight John A.; Chair Awardee from 5 years ago Joe Steiner
 - No report
4. By-Laws, Strategic Plan, Board Position Description Updates—Slim
 - Changes to by-laws have to go out 30 days prior to all members, and can be voted on at membership meeting
 - Discussion on intent of one person being appointed as Secretary/Treasurer; small revision by Slim
 - By-laws have been submitted to Gary Sullivan for final review; Gary will then forward to National Administrative and Policy Council
 - Discussion on how to transition from 9 member board down to 7
 - Propose by-law changes and vote on at membership meeting
 - Vote for chair elect
 - Vote for senior trustee
 - Vote for junior trustee
 - Change Chair-Elect title to Vice Chair since no longer an elected position
 - May need to search through by-laws and position descriptions to change title
 - Slim will review documents again and discuss at winter board meeting
 - By-laws, strategic plan and position descriptions will be discussed and approved
 - Await approval from Gary and then can send to membership before joint conference
 5. Donation Policy Discussion—All (tabled from spring meeting)
 - Basically a budget item for donations other than Water For People
 - \$300 in 2013 budget for donations
 - Discussed finding a Montana entity for a donation
 - Ideas for donations at winter retreat; Engineers without Borders USA, Montana Rural Water
 6. Addition of Operator Challenges to Spring Conference—Logan
 - How to draw more operators to conference; 30% of Section members are operators, but not coming to conference
 - Meter madness or tapping contest
 - Logan to get ideas from AWWA (description, cost, supplies, practice time); John to follow up with large MT utilities to assess how we can implement
 - Report at winter board meeting
 7. Slideshow presentation—John
 - Presented in Director's report

8. Summer Workshop Update—Greg
 - July in Denver
 - Pushing utility members
 - Five focus areas of presidential panel
9. RMSO—Robin
 - Robin and Collette to attend in Napa, CA
10. Winter Retreat date—ALL
 - December 11, 2013 in Helena
11. Other Business
 - None
12. Adjourn

Adjourned at 12:10 PM

Minutes prepared by Jeff Ashley, MSAWWA