MSAWWA Board Meeting
Minutes
October 7, 2014 – 9:00 a.m.
MSU – Bozeman Student Union Bldg
Room 232

Attendance: John Alston, Robin Matthews, Logan McInnis, Greg Lukasik, Collette Anderson, Nate Weisenburger. A quorum was present.

Call To Order
- The meeting was called to order by Chair Lukasik at 9:02 a.m.

Old Business
1. Approve minutes of Spring Meeting – All
   - Review of minutes
   - Motion to approve by Logan
   - Motion seconded by Jeff
   - Motion carried

New Business
1. Budget Report
   - Robin identified notable budget line items
   - Discussion of Director Expenses and Officer Expenses
   - Pre-Conference and Conference proceeds are estimated at $13,314.40, which is above the budgeted value of $11,000

2. Director’s Report
   - Logan provided an update of activities
   - WIFIA was noted as an achievement despite some limitations
   - AWWA opening an office in India
   - Logan summarized philanthropic initiatives; discussion of the recent AWWA webinar; Greg expressed interest in serving on respective AWWA committee
   - Montana Section contributions to Water for People was discussed
   - Logan mentioned AWWA 2020 – A Path to One AWWA

3. MSAWWA Committee Reports:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Board Oversight</th>
<th>Committee Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>Sr. Trustee—Collette</td>
<td>None</td>
</tr>
<tr>
<td>Legislative</td>
<td>Chair Elect—Slim</td>
<td>Nate Weisenburger</td>
</tr>
</tbody>
</table>
Membership  Sr. Trustee—Collette Logan McInnis
Awards  Chair Elect—Slim Jr. Trustee—Jeff None
Water for People  Chair Elect—Slim John Camden/Carrie Gardner
Nominations  Director—Logan Director/Past Chair/Chair
Fuller Award  Director—Logan Awardee from 5 yrs. Past—Scott Murphy

Education Committee
- No update

Legislative Committee
- State legislature updates will be provided pending information from contact
- AWWA Fly-In representation was requested when the notice is issued; the Board concurred with Nate and John attending on behalf of the Montana Section

Membership Committee
- Membership trends were reviewed along with a list of lapsed memberships
- Utility memberships were identified as a possible impact on recent trends; Bozeman, Billings and Mountain Water Company are utility members
- Discussed potential contacts to utilities in consideration of utility membership; also discussed calls to dropped and delinquent memberships;
- AWWA initiative toward international memberships (India, Mexico, etc.)

Awards Committee
- Greg is seeking a chair for this committee
- The Board discussed possible candidates for the committee

Water for People
- The contribution to Water for People was approximately $3,800
- Greg suggested that the committee discuss the desired format for the auction and raffle

Nominations
- Possible candidates for the Junior Trustee position were discussed

Fuller Award
- Scott Murphy will serve as Chair of the committee this year

4. YP Summit participation
- David Carlson to attend

5. Strategic Plan—Aligning with AWWA
- Logan initiating a review of current strategic plan for the Montana Section and revising the document to be more consistent with AWWA
- Development of the Strategic Plan will be the focus of the first half-day of the winter meeting
- Greg and Slim will work on transitioning the current Strategic Plan to an Operational Plan document in advance of the meeting
6. EPA Training Workshop Agreement
   - Greg signed an agreement to complete training by October 31, 2015
   - The topic is Training to Improve Water Quality
   - Compensation to the Montana Section is $3,700
   - Discussion of logistics, location, and venue
   - Robin will coordinate and organize the event

7. 2014 Donation Entity
   - The Board discussed potential options for the donation line item of the annual budget
   - Collette made a motion to donate $500 to the Engineer’s Without Borders program at MSU and donate $300 to the scholarship fund
   - Logan seconded the motion
   - Motion carried

8. Summer Workshop Update
   - Robin provided the highlights of her trip to Denver
   - Robin recommended that new Board members consider attending

9. RMSO
   - Jeff provided a summary of the event
   - Topics included branding, philanthropy, modifications to ACE
   - The RMSO will be held in Alberta next year; possibly in Canmore (near Banff)
   - Attendees should remember to take Montana Section pins as gifts for attendees from other Sections

10. New logo
    - Greg suggested adopting a new logo for the Montana Section
    - Examples of logos suggested by AWWA were reviewed
    - The Board selected an option –Option B was selected

11. Winter Meeting date—
    - The winter Board meeting will be held on Tuesday, December 2\textsuperscript{nd} from 1 pm-5pm and all day on Wednesday, December 3\textsuperscript{rd}

12. Other Business
    - Robin provided an update on the status of the website; the launch date is dependent on providing information to the website developer
    - Logan indicated that the Montana Section is required to conduct a Financial Review and submit the findings to AWWA; a proposal was received for consideration during the budgeting process at the winter meeting
    - Jeff and Nate attended the Philanthropic Webinar by AWWA
    - Nate attended the Protecting Your Organization’s 501(c)3 Status Webinar by AWWA

13. Adjourn
    - Logan moved to adjourn the meeting
    - Jeff seconded the motion
    - Motion carried
    - The meeting was adjourned at 12:01 p.m.

Minutes prepared by Nate Weisenburger, MSAWWA Secretary/Treasurer