



American Water Works Association



Environment Association

**MSAWWA/MWEA BOARD MEETING
MINUTES
Tuesday October 16, 2018—1:00 pm
Morrison-Maierle Building
1 Engineering Place • Helena MT**

Call To Order

Attendees:

- MSAWWA
 - John Alston, Vice-Chair
 - Carrie Gardner, Junior Trustee
 - Jeff Ashley, Past Chair
 - Wayne Lovelis, Chair
 - Jeff Jensen, Senior Trustee
 - Robin Matthews-Barnes, Exec. Sec.
 - David Carlson, Secretary-Treasurer
 - Keeley Barry, SYP Committee Chair
- MWEA
 - Herb Bartle, President
 - Jeremy Perlinski, Past President
 - Mike Abrahamson, President Elect
 - Rika Lashley, Vice-President
 - Gene Connell, Junior Trustee
 - Rodney Lance, Secretary Treasurer

Herb Bartle called the meeting to order at 12:27PM.

Old Business:

1. Review and Approval of Spring Meeting Minutes
 - a. Motion was made by Rodney Lance, seconded by Wayne Lovelis, the motion was approved.

New Business:

1. MWEA President's Report
 - a. Herb Bartle gave an update overview of MWEA meeting this morning. Discussed most active committees, grants for teachers, pre-treatment, and stormwater. The board is encouraging a stormwater track at the 2019 conference (pending sufficient participation). Preconference Topic will be Resource Recovery.
 - b. Discussion about a joint Gov't Affairs/Legislative Committee.
 - i. Jeremy provided an overview of his discussions with the AWWA/WEF legislative contacts about different techniques to monitoring legislative initiatives. Both

AWWA/WEF National levels send out legislative updates to their membership on a regular basis.

- ii. John provided an update about John/Nate’s discussion with MT Rural Water and their interest in partnership for legislative initiatives. Both groups want some more information related the levels of service that would be provided, as well as future consideration of a joint committee formation. This will be reviewed and discussed at the next Joint meeting. MSAWWA will add it to their winter meeting.

2. MWEA Delegate Report—Amy Deitchler – Not present, no update.

3. MSAWWA Chair’s Report—Wayne Lovelis

- a. Wayne gave an overview of the morning meeting and reiterated about MSAWWA open to partnership ideas with Montana Rural Water. Key highlights: AWWA One Operator Scholarship, Conference Attendance, ACE, RMSO, bylaw updates, and membership levels.

4. MSAWWA Delegate Report—Greg Lukasik - Not present, no update.

5. Joint Committee Reports:

<u>Committee</u>	<u>Board Oversight</u>	<u>Committee Chair</u>
Cross-connection	MSAWWA/MWEA Sec/Treasurer David Carlson/Rodney Lance	Barb Coffman <ul style="list-style-type: none"> • A backflow testing course hosted in June (12 people) in Kalispell • Fall course in Billings (19 people registered)
Exhibitors	MSAWWA/MWEA Sr. Trustees Jeff Jensen/Neil DeZort	Cavin Noddings <ul style="list-style-type: none"> • Robin reported that Cavin is considering working on an exhibitor survey.
Host City	MSAWWA/MWEA Chair/President Wayne Lovelis/Herb Bartle	Greg Lukasik/Jackie Kuhl <ul style="list-style-type: none"> • Greg emailed an update ahead, which indicated that the host committee will be convening soon.
Information Management	MSAWWA/MWEA Jr. Trustees Carrie Gardner/Gene Connell	David Carlson <ul style="list-style-type: none"> • David gave an update for information mgt, maintaining presence on social media. • Lots of municipalities and participant in Imagine a Day Without Water.

		<ul style="list-style-type: none"> David to develop social media policy, to have draft ready for the spring joint media.
Lifetime Achievement	MSAWWA/MWEA Directors Greg Lukasik/Amy Deitchler	Jeremy Perlinski <ul style="list-style-type: none"> Nothing to report at this time, but will be requesting nominations after 1st of the year.
Program	MSAWWA/MWEA Chair/President Wayne Lovelis/Herb Bartle	Amy Deitchler/Collette Anderson Not present, no update available. <ul style="list-style-type: none"> Discussion about efforts to promote operational staff presentations. Stormwater Discussion: <ul style="list-style-type: none"> The group discussed the ability to facilitate stormwater as a separate track for the joint conference. Jeremy will let Amy know that the call for abstracts need to be modified to focus on operations & add a stormwater request. The program committee can review how many abstracts received can make final decisions.
Public Outreach	MSAWWA/MWEA Vice Chair/Pres. Elect John Alston/Mike Abrahamson	Rika Lashley <ul style="list-style-type: none"> Gave an update for newsletter publication, and the Imagine A Day Without Water campaign. Rika is looking for ideas for roles for the public outreach committee and ways it can assist. Discussion about focusing on schools and students.
Scholarship	MSAWWA/MWEA Past Chair/Past Pres. Jeff Ashley/Jeremy Perlinski	Greg Lukasik <ul style="list-style-type: none"> Greg sent an email update ahead of time, reviewed the draft scholarship funding raising handout.

Student & Young Professionals	MSAWWA/MWEA Past Chair/Past Pres. Jeff Ashley/Jeremy Perlinski	<p>Keeley Barry</p> <ul style="list-style-type: none"> • Keeley provided an update of S&YP committee and discussed attending YP Summit. Both groups approved expenditures for Keeley's attendance. • Keeley noted that MSU send a team to WEFTEC as part of the student design competition. • Carrol college is hosting a student chapter meeting in October. They are always looking for speaker. Jeff, Jeremy, Carrie offered to support locally, John Alston offered to support MSU chapters. • Call for Student Poster Abstracts should be ready and sent out.

6. 2018 Conference Report/Distribution of Proceeds
 - a. Robin reviewed the Joint account status and reviewed the joint conference proceeds. Discussion about lower attendance, high costs which resulted in smaller net earnings.
7. 2019 Conference Update: April 23-25 at Billings Hotel & Convention Center/Billings— Robin
 - a. Discuss conference fees, Robin noted that there is room for 65 vendor slots available.
 - b. Discuss purchase of registration bag “gifts”
 - i. Discussion about budgeting for Host Committee, Jeremy made a motion to budget for \$1,000 for host committee to purchase, John Alston seconded, Rika amended the motion to include that the Host Committee should seek additional funds for anything above budget. The motion as approved.
 - c. Preparation of a “value of conference” flyer that can be included in attendee registration information.
 - i. Discussion about handout that would help employers understand the value of conferences.
 - ii. Collette and Jeff Ashley are working to develop this for the 2019 conference. Rika and Carrie offered to assist.
8. 2020 Conference Update/Bozeman—
 - a. Robin to call the Holiday inn to confirm the 2020 venue location.

9. Other Business

- a. Free membership for scholarship applicants & poster competition submitters?
 - i. Discussed at the MSAWWA Board Meeting.
- b. Written agreement for Joint Conference
 - i. Group reviewed the draft agreement prepared by Jeff and Jeremy and provided feedback. This was requested by National. Robin suggested incorporating the Joint Conference agreement into the existing Joint Policies and Procedures document.
- c. Robin reviewed the Joint Policies and Procedures document that is from 2003, which needs updating and revisions to bring it current. Robin is going to distribute to the boards for them to review. Jeff and Jeremy offered to re-work the document.
- d. Joint participation in SYP chair attendance at SYP Summit
 - i. Boards previously approved.
- e. Should Director/Delegate reports be added to the Joint Membership Meeting agenda?
 - i. The group discussed this idea, this will be on the joint board meetings agenda but not on the joint membership meeting agenda.
- f. Committee Promotion – Jeremy discussed the promotion of committees. Wayne commented that this could be brought up at the joint conference opening remarks. The group discussed this and agreed that this was a good idea. Jeremy will address this with the Program committee and should be included in the General Session.

10. Adjourn

- a. Motion made by Wayne, seconded by Jeff. The motion was approved. 2:43 PM